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## FAA Repair Station Training Manual

Mo/Yr

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## 1.0 INTRODUCTION TO TRAINING PROGRAM

This training manual contains the policies and procedures the Company uses to determine its training requirements and to develop its training program. The training program ensures

[REDACTED] this document and submitting revisions to the FAA for approval [REDACTED] to ensure that the training requirements for the Company and employees are [REDACTED]. The Company's training program consists of the following basic components:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The director of training is responsible for [REDACTED] the Company's training program. Any changes to the training program will be [REDACTED].

## 2.0 BACKGROUND

Persons performing maintenance (including inspections), preventive maintenance and alteration must [REDACTED] be trained according to the [REDACTED] separate areas of study for the following staffing categories:

- [REDACTED]
  - [REDACTED]
  - [REDACTED]
  - [REDACTED]
  - [REDACTED]

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The Company further breaks down the training requirements for each staffing category based on [REDACTED] training requirements. The procedures in this manual enable the Company to [REDACTED] training consistent with all regulatory requirements.

### 3.0 TRAINING NEEDS ASSESSMENT

The Company's needs assessment is a two-part process that determines [REDACTED]

#### 1. Overall Repair Station Needs.

To determine its overall training requirements, the Director of Training and the managers of each technical area must [REDACTED]

[REDACTED]

[REDACTED] be assessed against the standard established for the position and tasks assigned. If it is determined that an employee does not possess [REDACTED]

[REDACTED]

[REDACTED] The Company continuously evaluates [REDACTED] the training program when:

- [REDACTED]
- [REDACTED]

#### a. Identification of Training Needs.

The Company may identify additional training needs through:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The Director of Training ensures the Training Department [REDACTED]

NOTE: The Company should [REDACTED]

#### b. Changes to Repair Station Work Scope.

Whenever the Company is planning to change its facilities, equipment or scope of work as reflected in its OpSpecs or capability list it will [REDACTED]

[REDACTED] be

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made to [redacted] and when [redacted]

**c. Annual Training Program Review.**

An annual review of the training program will [redacted] ensure [redacted] make any changes that are required to [redacted]

NOTE: The repair station should set forth its method [redacted]

**2. Individual Needs Assessment.**

The Company has established [redacted] the individual's skill level and qualifications against [redacted]

The supervisor and the Training Department determine [redacted] the individual receives the necessary training in the appropriate timeframe.

**4.0 COURSE DEFINITION**

The Training Department will develop and [redacted]

1. An Area of Study will be developed to identify [redacted] courses/lessons or other requirements. [redacted] to accomplish assigned maintenance or alteration tasks properly.

- [redacted]
- [redacted]
- [redacted]

2. All Courses/Lessons shall be recorded by developing the following information as necessary to capture the required knowledge or skill.

- [redacted]
- [redacted]
- [redacted]
- [redacted]

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- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The information required by this Section shall be developed [REDACTED] from outside sources [REDACTED] to impart the information required by [REDACTED]

## 5.0 SELECTION OF TRAINING METHODS AND SOURCES

Using the information developed during the course definition phase, the Company will [REDACTED] be transferred to employees.

### 1. Training Methods.

The material to be presented, the level of personnel receiving the training and alternatives available will be used to [REDACTED] including:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The Company will use all available resources to [REDACTED] have a documented method of [REDACTED] completing the information required by Section 4 of this training manual, however, the validity of any particular method can be [REDACTED]

### 2. Training Sources.

Sources available for training will be [REDACTED] conducted by an outside vendor, [REDACTED]

The audit may include an observation of training, a review of [REDACTED] and a review of [REDACTED]

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criticality of the training and the ability of the repair station to assess the information imparted.

NOTE: The repair station should set forth its method of tracking audits.

### 3. Training Instructors.

Instructors shall be qualified based upon [redacted] knowledge and/or certification. The ability to impart information can be determined by [redacted]

## 6.0 TRAINING DOCUMENTATION

The director of training is responsible for [redacted] an electronic summary of all [redacted] assessment findings, a list of FAA certifications, other applicable [redacted] location and the results of any associated examination. The Company will make the training records of employees performing maintenance (including inspection), preventive maintenance and alteration tasks available to [redacted] and for two years thereafter.

## 7.0 MEASUREMENT OF TRAINING EFFECTIVENESS

The training department will [redacted] work with the quality manager to resolve any [redacted] employee's performance. This could include [redacted] to establish a basis for determining [redacted]

## 8.0 REVISION PROCESS

The process for submitting changes is described in the Company's QCM.

NOTE: Alternatively, if the repair station wishes this training program to stand on its own, it may describe the method for changing this approved program in this section.

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## 9.0 WORK PERFORMED FOR PART 121, 125, 129, AND PART 135 OPERATORS

The Company performs work for **14 CFR parts 121, 125, 129 and 135** Operators. Individual Operator training requirements [REDACTED]

[REDACTED] will work with each Operator [REDACTED]

[REDACTED] during the individual's needs assessment.

## 10.0 WORK PERFORMED BY INTERIM MAINTENANCE EMPLOYEES

During periods of heavy workload, the Company may [REDACTED]

[REDACTED] ensure all individuals are provided [REDACTED]

[REDACTED] training records for all individuals performing maintenance (including [REDACTED])

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This training program document contains the policies and procedures the Company uses to

The Company is responsible for [redacted] an employee's training needs in a [redacted]

The Company controls this document according to the procedures for document and revision control described in its QCM. A copy of this document and all revisions are provided to [redacted] The Company's training program consists of the following basic components:

- [redacted]
- [redacted]
- [redacted]
- [redacted]

### SECTION 1. BACKGROUND

The Company has an established training program that includes [redacted] procedures in this manual [redacted] with all regulatory requirements. All of the information pertaining to the current training records is available for [redacted]

### SECTION 2. TRAINING NEEDS ASSESSMENT

The Company's needs assessment is a two-part process that includes [redacted]

#### 1. Overall Repair Station Needs Assessment.

To determine its overall training requirements, the Company will [redacted] result in a description of the knowledge and skill an employee must have to [redacted]

[redacted] if there is a new employee, [redacted]

[redacted] These basic training goals are documented in the training program files but do not require [redacted]

[redacted] The Company will provide training to employees:

- [redacted]

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- [REDACTED]  
such as...
  - [REDACTED]
  - [REDACTED]
  - [REDACTED]

**a. Identification of Capability Deficiencies.**

The Company may identify individual capability deficiencies through:

- [REDACTED]
- [REDACTED]

The (general manager) ensures the above programs are regularly reviewed to determine [REDACTED] the work performed by the individual [REDACTED] is successfully completed. This can be accomplished through [REDACTED]

**b. Changes to Repair Station Work Scope.**

Whenever the Company is planning to change its facilities, equipment or scope of work as reflected in its OpSpecs or capability list, the manager must [REDACTED] self-evaluation (required by 14 CFR part 145, sections 145.209 and 145.215) and identify if changes in training needs are required.

**2. Individual Needs Assessment.**

Whenever the Company hires a new employee or transfers an employee to a new task assignment, [REDACTED] to determine if any training is required to [REDACTED]

**SECTION 3. COURSE DEFINITION**

The manager (or technical staff delegated by the manager) will outline [REDACTED]

While defining the course or lesson, the following information should be documented, as appropriate:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]



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- [REDACTED]

Documentation associated with any training accepted or given by the repair station [REDACTED] provided on an initial and recurrent basis as required to [REDACTED]

#### SECTION 4. TRAINING METHODS AND SOURCES

The Company will use all training sources and methods available to provide employees with [REDACTED] information required by section 3 [REDACTED]

#### SECTION 5. TRAINING DOCUMENTATION

The manager will ensure training records are [REDACTED] maintained for as long as an individual [REDACTED] is [REDACTED] to update an employee's training record must be approved by [REDACTED]

#### SECTION 6. REVISION PROCESS

The process for submitting changes to the training program for FAA approval is described in The Company's RSM.

NOTE: Alternatively if the repair station wishes this training program to stand on its own, it may describe the method for changing this approved program in this section.

#### SECTION 7. WORK PERFORMED FOR PARTS 121, 125, 129, AND PART 135 OPERATORS

The Company does not perform work for [REDACTED] Before the Company would perform [REDACTED] it would [REDACTED] if additional capabilities [REDACTED]

#### SECTION 8. WORK PERFORMED BY INTERIM MAINTENANCE EMPLOYEES

During periods of heavy workload, the Company may [REDACTED] where the individuals will work to [REDACTED] the particular assignment before they are required to begin work.

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This handbook is subject to FAA review if it is used in the business operation but it is not required to be submitted as part of the training procedure - delete this note after review.

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## Training Manual Handbook and Forms

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## 1.0 Training Standards and Staffing Categories

Persons performing tasks that affect quality must [REDACTED]

[REDACTED] for the following staffing categories:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The Company further breaks down the training requirements for each staffing category based on [REDACTED]

[REDACTED] methods to assess an individual's skill level for each job function to determine training requirements.

Training standards shall include but are not limited to:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

## 2.0 Areas of Study, Courses, Lessons

Courses/lessons shall be developed for all areas of study to include [REDACTED]

[REDACTED] the required knowledge or skill:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Using the information developed during the course definition phase, the Company will [REDACTED]

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be administered if it is determined that an employee does not [REDACTED]

### 3.0 Instructors

Instructors shall be qualified based upon [REDACTED]

[REDACTED] the course description. The information on courses and lessons from outside sources will [REDACTED] which may include [REDACTED]

### 4.0 Knowledge and Skill Standards

The training supervisor and the managers of each technical area must [REDACTED] each defined job position or function:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

### 5.0 Training Program Review

An annual review of the training program will [REDACTED] continuously evaluate its overall [REDACTED] training program when:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

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## 6.0 Training Record

The supervisor and the training department determine [REDACTED]

Each electronic report include [REDACTED]

individual training records for as long as [REDACTED]

## 7.0 Course / Lesson Review

The training department will regularly [REDACTED]

with the quality department to ensure [REDACTED]

[REDACTED] coordinate  
[REDACTED] the training supervisor is provided [REDACTED]  
[REDACTED] to resolve any  
discrepancies.

## 8.0 Employee Performance

During the course design, the Company shall [REDACTED]

[REDACTED] This could include [REDACTED]

The training department will [REDACTED]

[REDACTED] to ensure the employee was capable of [REDACTED]

## 9.0 Measuring Training Effectiveness

Statistical process control metrics may be used to [REDACTED]

## 10.0 Procedures

### 10.1 The First Day for the New Employee

This orientation day [REDACTED]

[REDACTED] is responsible for  
introducing the new employee to the organization and operation, including security precautions

[REDACTED] that are not restricted within Company. [REDACTED]

[REDACTED] explains the operations  
underway and questions must [REDACTED]

[REDACTED] by emphasizing the  
control of processes throughout [REDACTED]

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## 10.2 Basics

A substantial portion of the training of fabrication and inspection personnel must

What is the meaning of What distinguishes These personnel must also receive an explanation of why their work relates to it all.

These criteria require is in a state of that enables a person to have the extreme case where Operator cannot by good handling practices.

This program deals only with

## 10.3 On-the-Job Training

Written specifications or verbal instructions that apply to

reduce them to that countermand them. The Operator must be trained to meet the requirements. The Operator must be trained regarding what

An explanation of the purposes served

behind the decision for fitness for use In the event that a specification does not if no response, the Training Supervisor must

they can judge whether they have achieved conformance. Feedback to the Operator of their conformance may

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[REDACTED] that is engineered to include [REDACTED] how well the work is being done. In the two latter cases, the Operator must [REDACTED] to cause serious [REDACTED] The Operator must be trained to [REDACTED] determine its conformance. During training, the Operator must [REDACTED] be instructed on how to [REDACTED]

## 11.0 Qualification / Certification

### 11.1 Qualification

A test procedure that establishes an Operator's proficiency must [REDACTED] be achieved to qualify a trainee for certification.

### 11.2 Certification

Each individual satisfactorily completing the training and qualification tests may be certified by [REDACTED]

#### Skill Levels

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. [REDACTED]
6. [REDACTED]
7. [REDACTED]
8. [REDACTED]

#### Methods to Determine Skill Levels

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. [REDACTED]
6. [REDACTED]
7. [REDACTED]

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### JOB POSITION / TRAINING NEEDS

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
position name	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
position name	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
position name	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
position name	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
position name	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
position name	[REDACTED]	etc...	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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### EMPLOYEE SKILL LEVEL ASSESSMENT

[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]					
		[Redacted]	[Redacted]	[Redacted]	

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### INSTRUCTOR EVALUATION

Question	Answer
Is the instructor best suited for [REDACTED]	
Should the instructor use [REDACTED]	
For on-the-job-training, does the instructor use [REDACTED]	
Is the instructor thoroughly familiar with [REDACTED]	
Is the instructor capable of [REDACTED]	
Does the instructor have [REDACTED]	
Does the instructor have [REDACTED]	
Does the instructor have [REDACTED]	
Add questions here to tailor evaluation...	

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### OUTSIDE VENDOR AUDIT

Question	Answer
Has the vendor's [REDACTED]	
Have the vendor's [REDACTED]	
Have the vendor's [REDACTED]	
Have the qualifications and experience of the vendor's [REDACTED]	
Has an informal [REDACTED]	
Is the training [REDACTED]	
Add questions here to tailor the audit...	

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### TRAINING RECORD

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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**Your Logo**

Your Company Name  
FAA Repair Station #: xxxxxxxx

REPAIR STATION NUMBER: (Your #)

# REPAIR STATION TRAINING PROGRAM

Origination Date: XXXX

Manual No:	Training Program
Date:	Latest Revision Date
Assignment:	Customer, Unique ID, Part Number
Revision:	Draft, Redline, Released, Obsolete

**Abstract:**

This document describes requirements for the training program.

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15	Orig	
16	Orig	

Approved/Accepted by	Digital or Hand-Written Signature & Printed Name	Date
FSDO		
(Your Company Name) Accountable Manager		

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### REVISION LOG

Issue	Date	Comment	Author
0-0			

### DOCUMENT CHANGE RECORD

Issue	Item	Reason for Change
0-0		

### ANNUAL REVIEW

Year	Date Review	Revisions	Reviewed By

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**INTRODUCTION TO TRAINING PROGRAM**

This training program document contains the policies and procedures (Your Co) uses to determine its training requirements and to develop [REDACTED]

[REDACTED] the procedures for (Your Co) to identify its training needs [REDACTED]

[REDACTED] for revising this

document and submitting revisions to the FAA for approval [REDACTED]

[REDACTED] as necessary.

(Your Co)'s training program consists of the following basic components:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The Quality Assurance Manager is responsible for [REDACTED] coordinated with the responsible authority.

**SECTION 1. BACKGROUND**

Persons performing fabrication, maintenance (including inspections), preventive maintenance and alteration must [REDACTED]

[REDACTED] separate areas of study for the following staffing categories:

- [REDACTED] such as:
  - [REDACTED]
  - [REDACTED]
  - [REDACTED]

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o [REDACTED]  
 (Your Co) further breaks down the training requirements for [REDACTED] each job function to determine training requirements.

[REDACTED] all regulatory requirements.

All of the information pertaining to the current repair station training records is available for [REDACTED]

**SECTION 2. TRAINING NEEDS ASSESSMENT**

(Your Co)'s needs assessment is a two-part process that determines [REDACTED]

**1. Overall Needs Assessment.**

To determine its overall training requirements, the Training Department and the managers of each technical area must [REDACTED]

[REDACTED] for each defined job position or function. Employees will then be [REDACTED] if it is determined that an employee does not [REDACTED]

[REDACTED] revise the training program when:

- [REDACTED]
- [REDACTED] but not limited to:

- [REDACTED]
- [REDACTED]
- [REDACTED]

**a. Identification of the Training Needs Assessments.**

(Your Co) may identify additional training needs through:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

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: [REDACTED]  
: [REDACTED]

The Accountable Manager, Chief Inspector, Quality Assurance Manager and/or the designee will [REDACTED]

[REDACTED] with all of the technical staff.

The accountable manager, Chief Inspector, Quality Assurance Manager and/or the designee will also be responsible for [REDACTED]

[REDACTED] or by changing work assignment.

**b. Changes to Repair Station Work Scope.**

Whenever (Your Co) is planning to change its facilities, equipment or scope of work as reflected in its OpSpecs or capability, the Accountable Manager, Chief Inspector, Quality Assurance Manager and/or the designee must [REDACTED]

[REDACTED] if training needs are required.

**c. Annual Training Program Review.**

An annual review of the training program will [REDACTED]  
[REDACTED] analyze its job position duty and task assignments,

[REDACTED] to ensure employees are capable of [REDACTED]

**2. Individual Needs Assessment.**

Whenever (Your Co) hires a new employee or transfers an employee to a task assignment, an assessment [REDACTED]

[REDACTED] or use a formal written examination, [REDACTED] is required to [REDACTED]

[REDACTED] at that time to ensure employees skill and qualifications are [REDACTED]

Initially, an assessment will be [REDACTED]

[REDACTED] documented by letter and training will be suggested.

(Your Co) will measure the effectiveness of training by [REDACTED]

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[REDACTED] an evaluation during the actual  
 [REDACTED] using (Your form). Only those items being evaluated will [REDACTED]  
 Employees being assigned to new tasks will [REDACTED]  
 [REDACTED] be provided. The nature  
 of (Your Co)'s work scope [REDACTED]  
 [REDACTED]

### SECTION 3. COURSE DEFINITION

The Accountable Manager, Chief Inspector, Quality Assurance Manager and/or the designee will [REDACTED] based on the results of a training needs assessment.

An area of study will [REDACTED]  
 [REDACTED] define the initial  
 and recurrent requirements for [REDACTED]  
 [REDACTED] information that supports,  
 [REDACTED] who lacks demonstrated knowledge  
 and has been provided the information necessary to accomplish assigned fabrication,  
 maintenance or [REDACTED] While defining the course or lesson, the following  
 information will be documented, as appropriate:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The information required by this section shall [REDACTED]  
 [REDACTED] includes training provided by [REDACTED]  
 [REDACTED] will be evaluated to  
 ensure [REDACTED]

#### **Indoctrination Training**

Indoctrination training will [REDACTED]  
 [REDACTED] but not limited to the following courses:

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- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

**Initial Technical Training**

(Your Co) hires only technicians [Redacted] within 30 days of hiring to determin [Redacted] when new tasks are being added to [Redacted]

**Recurrent Training**

Recurrent Training may [Redacted] include [Redacted] unique Customer/Owner requirements.

**Remedial Training**

If during employee evaluations or the normal course of events, an employee's performance is [Redacted] or Formal Courses of Study.

**SECTION 4. SELECTION OF TRAINING METHODS AND SOURCES**

Using the information developed during the course definition phase, (Your Co) will [Redacted]

(Your Co) will use all [Redacted] material to be presented, [Redacted] but not limited to; [Redacted]

The information required by Section 3 will be developed for [Redacted] other repair stations, [Redacted]



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Training Instructors or subject matter experts will [redacted] and/or certification.

## SECTION 5. TRAINING DOCUMENTATION

The Quality Assurance Manager will ensure training records are [redacted] performing the fabrication, and alteration tasks assigned.

The records include [redacted] and the results of any [redacted]

All documents showing proof [redacted] and for two years thereafter.

Any employee may [redacted] update an employee's training record [redacted]

(Your Co) will maintain a hard copy training record and [redacted] copies of training records [redacted] in the Quality Assurance office.

## SECTION 6. MEASUREMENT OF TRAINING EFFECTIVENESS

The training department will [redacted] coordinate with the Quality Assurance Department to ensure [redacted] the training department is provided [redacted]

[redacted] on an annual basis as described in [redacted] for determining whether the course [redacted] was capable of performing assigned tasks.

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**SECTION 7. REVISION PROCESS**

The Chief Inspector will [redacted] submit training program manual revisions to the CHDO within [redacted] if no revisions are made during the preceding year.

In the event a revision is determined to be [redacted] The repair station will [redacted] until the FAA has [redacted]

Approval of the training program manual and its revisions will [redacted] behind the List of Effective Pages section last page.

The FAA CHDO will [redacted] be issued in a hard copy to [redacted]

Manual holders of paper copies will [redacted] be responsible for [redacted] revisions page and returning [redacted] showing the holder has [redacted]

**SECTION 8. WORK PERFORMED FOR PART 121, 125, 129, AND PART 135 OPERATORS**

(Your Co) may perform work for 14 CFR parts 91, 121, 125, 129, and 135 operators. Individual operator training requirements (initial, recurrent, or specialized) are [redacted]

The Quality Assurance Manager will coordinate with [redacted] during the individual's needs assessment and specific Customer/Owner requirements.

**SECTION 9. WORK PERFORMED BY INTERIM MAINTENANCE EMPLOYEES**

During periods of heavy workload, (Your Co) may [redacted] work to conduct the needs assessment and ensure [redacted] will be provided to any temporary employees.

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A training file will be established for each temporary employee. This file will be maintained for two years after that employee's last employment period.

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FAA Repair Station #: xxxxxxxx		Rev: Orig

### TRAINING RECORD

Instructor Name:		Signature:			
Date:	Enter date of training				

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FAA Repair Station #: xxxxxxxx		Rev: Orig

INDIVIDUAL TASK QUALIFICATION

1)								
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5)								
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11)								
12)								
Evaluation By:								
Name:		Enter name of employee						

Form Rev: Orig

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<b>Your Logo</b>	Your Company Name	Training Program
FAA Repair Station #: xxxxxxxx		Rev: Orig

INDIVIDUAL TASK QUALIFICATION

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Evaluation By:							
Name:		Enter name of employee					

Form Rev: Orig

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<b>Your Logo</b>	Your Company Name	Training Program
FAA Repair Station #: xxxxxxxx		Rev: Orig

**INDIVIDUAL TASK QUALIFICATION**

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14)			
Evaluation By:			
Name:	Enter name of employee		

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