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# QUALITY MANUAL

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**Abstract:**

This document describes the Company's quality assurance program according to requirements of the latest release *AAR M-1003 Specification for Quality Assurance* and *Circular Letters*.

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### REVISION LOG

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### DOCUMENT CHANGE RECORD

Issue	Item	Reason for Change

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## 1.0 QUALITY ASSURANCE PROGRAM

(Your Company's) quality assurance program (QAP) summarizes top management's strategic view to [REDACTED]

### 1.1 Facility Profile

The Company has established and implemented Technical Approvals for the following Activity Codes:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

## 2.0 [REDACTED] REQUIREMENTS

### 2.1 [REDACTED]

2.1.1 The Company has established and maintains a quality assurance (QAP) that includes all elements of the **AAR M-1003 Specification for Quality Assurance** to [REDACTED]

[REDACTED] The Company's quality assurance program applies to [REDACTED]

#### 2.1.2 [REDACTED]

##### 2.1.2.1 [REDACTED]

##### 2.1.2.2 [REDACTED]

##### 2.1.2.3 [REDACTED]

s.

##### 2.1.2.4 [REDACTED]

The Company applies abbreviations and definitions of key terms according to the **QMS-16 Definitions and Abbreviations Procedure**.

### 2.2 [REDACTED]

2.2.1 The Company's quality assurance program and applicable Commodity Group codes from **AAR M-1003** apply to:

- [REDACTED]
- [REDACTED]
- [REDACTED]

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- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

2.2.2 As early as possible, the Company [Redacted]

**2.3** [Redacted]

2.3.1 The Company has established and maintains a quality assurance program according to the requirements of **AAR M-1003**, which [Redacted]

2.3.2 This quality assurance program manual (*QMS-00 Quality Manual*):

- 2.3.2.1 [Redacted]
- 2.3.2.2 [Redacted]
- 2.3.2.3 [Redacted]
- 2.3.2.4 [Redacted]
- 2.3.2.5 [Redacted]
- 2.3.2.6 [Redacted]
- 2.3.2.7 [Redacted]

2.3.3 Quality assurance program functions are detailed in paragraphs 2.6 through 2.24 herein.

2.3.4 The Company retains and maintains documented information for [Redacted] according to the **QMS-01 Control of**

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**Documented Information Procedure** and the **QMS-02 Configuration Management Procedure**.

2.3.5 The Company maintains [REDACTED]. The Company has assigned a Responsible Authority (RA) to facilitate preparation and release of **Bulletin(s)** to immediately implement [REDACTED] according to the **QMS-02 Configuration Management Procedure**.

2.3.6 The Company retains and maintains [REDACTED] according to the **QMS-01 Control of Documented Information Procedure**.

**2.4** [REDACTED] Assignment of responsibilities and authorities for relevant roles are [REDACTED] according to the **QMS-05 Responsibilities and Authorities Procedure** to [REDACTED]. Responsible authorities confirm [REDACTED].

**2.4.1** [REDACTED]  
**THE COMPANY'S QUALITY POLICY:**

*The Company* [REDACTED]

The Company:

- 2.4.1.1 [REDACTED]
- 2.4.1.2 [REDACTED]
- 2.4.1.3 [REDACTED]
- 2.4.1.4 [REDACTED]

**2.4.2** [REDACTED] The Company has assigned a Responsible Authority (RA) with the organizational freedom and authority to:

- 2.4.2.1 [REDACTED]

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- 2.4.2.2 [Redacted]
- 2.4.2.3 [Redacted]
- 2.4.2.4 [Redacted]
- 2.4.2.5 [Redacted]
- 2.4.2.6 [Redacted]
- 2.4.2.7 [Redacted]

**2.4.3** [Redacted]

The Company determines and provides the resources needed for [Redacted] according to the **QMS-04 Management Process Procedure**, which considers [Redacted] including [Redacted]

- 2.4.3.1 [Redacted]
- 2.4.3.2 [Redacted]
- 2.4.3.3 [Redacted]
- 2.4.3.4 [Redacted]

**2.4.4** [Redacted]

2.4.4.1 [Redacted] according to the **QMS-04 Management Process Procedure** to ensure [Redacted] which includes:

- 2.4.4.1.1 [Redacted]
- 2.4.4.1.2 [Redacted]

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2.4.4.1.3 [Redacted]  
 2.4.4.1.4 [Redacted]  
 2.4.4.1.5 [Redacted]  
 2.4.4.1.6 [Redacted]  
 2.4.4.2 [Redacted]

**2.5** [Redacted]

2.5.1 According to the **QMS-10 Production Procedure**, the Company:

2.5.1.1 [Redacted]  
 2.5.1.2 [Redacted]  
 2.5.1.3 [Redacted]  
 2.5.1.4 [Redacted]

2.5.2 [Redacted] are established and maintained according to the **QMS-10 Production Procedure**:

2.5.2.1 [Redacted]  
 2.5.2.2 [Redacted]  
 2.5.2.3 [Redacted]  
 2.5.2.4 [Redacted]  
 2.5.2.5 [Redacted]  
 2.5.2.6 [Redacted]  
 2.5.2.7 [Redacted]  
 2.5.2.8 [Redacted]

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**2.6** [Redacted]

2.6.1 According to the **QMS-04 Management Process Procedure**, the Company:

2.6.1.1 [Redacted]

2.6.1.2 [Redacted]

2.6.2 The Company has established and implemented the **QMS-13 Corrective Action Procedure** for [Redacted] and to:

2.6.2.1 [Redacted]

2.6.2.2 [Redacted]

2.6.2.3 [Redacted]

2.6.2.4 [Redacted]

2.6.2.5 [Redacted]

2.6.3 The Company has established and implemented the **QMS-13 Corrective Action Procedure** for [Redacted] that include:

2.6.3.1 [Redacted]

2.6.3.2 [Redacted]

**2.7** [Redacted]

2.7.1 The Company has established and maintains the **QMS-01 Control of Documented Information Procedure** to [Redacted]

2.7.2 The Company has established and maintains the **QMS-01 Control of Documented Information Procedure** to [Redacted]

2.7.3 Documents are [Redacted] according to the **QMS-01 Control of Documented Information Procedure** and the **QMS-02 Configuration Management Procedure**.

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2.7.4 The Company has established and maintains the **QMS-01 Control of Documented Information Procedure**, **QMS-02 Configuration Management Procedure** and **QMS-10 Production Procedure** to confirm:

- 2.7.4.1 [Redacted]
- 2.7.4.2 [Redacted]
- 2.7.4.3 [Redacted]
- 2.7.4.4 [Redacted]

2.7.5 According to the **QMS-01 Control of Documented Information Procedure** and the **QMS-02 Configuration Management Procedure**, when changes are made to documents, the Company:

- 2.7.5.1 [Redacted]
- 2.7.5.2 [Redacted]
- 2.7.5.3 [Redacted]

2.7.6 [Redacted] Changes to documents [Redacted] are made using a **Bulletin** that is produced by a Responsible Authority according to the **QMS-02 Configuration Management Procedure**.

2.7.7 The Company revises and reissues affected documents to [Redacted]. The Company reconciles [Redacted] according to the **Configuration Audit Procedure**.

2.8 [Redacted]  
 2.8.1 The Company has established and maintains the **QMS-15 Calibration Procedure** to [Redacted]

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2.8.2 Measuring and testing equipment is [REDACTED]  
[REDACTED]

2.8.3 The Company documents [REDACTED]  
[REDACTED] which includes [REDACTED]

2.8.4 [REDACTED] documents include:

- 2.8.4.1 [REDACTED]
- 2.8.4.2 [REDACTED]
- 2.8.4.3 [REDACTED]
- 2.8.4.4 [REDACTED]
- 2.8.4.5 [REDACTED]
- 2.8.4.6 [REDACTED]
- 2.8.4.7 [REDACTED]
- 2.8.4.8 [REDACTED]
- 2.8.4.9 [REDACTED]

2.8.5 The Company identifies [REDACTED] with [REDACTED]  
[REDACTED]

2.8.6 The Company retains and maintains [REDACTED]  
[REDACTED] according to the **QMS-01 Control of Documented Information Procedure.**

2.8.7 The Company [REDACTED]  
[REDACTED]

2.8.8 The Company [REDACTED]  
[REDACTED]

2.8.9 The Company [REDACTED]  
[REDACTED]

2.8.10 The Company [REDACTED]  
[REDACTED]

**2.9 [REDACTED]**

2.9.1 According to the **QMS-08 Purchasing Procedure**, the Company:

2.9.1.1 [REDACTED]  
2.9.1.2 [REDACTED]  
[REDACTED] which may include:

- 2.9.1.2.1 [REDACTED]
- 2.9.1.2.2 [REDACTED]
- 2.9.1.2.3 [REDACTED]
- 2.9.1.2.4 [REDACTED]
- 2.9.1.2.5 [REDACTED]

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- 2.9.1.3 [Redacted]
- 2.9.1.4 [Redacted]
- 2.9.1.5 [Redacted]

2.9.2 The Company's **Purchase Order** [Redacted] where applicable:

- 2.9.2.1 [Redacted]
- 2.9.2.2 [Redacted]
- 2.9.2.3 [Redacted]
- 2.9.2.4 [Redacted]

2.9.3 The Company [Redacted]

2.9.4 When specified in the contract, [Redacted] to confirm [Redacted]

**2.10** [Redacted]

2.10.1 According to the **QMS-09 Receiving Inspection Procedure**, the Company [Redacted]

2.10.2 The Company confirms [Redacted] requirements.

2.10.3 The Company [Redacted] are released by a Responsible Authority using a **Calculated Risk**, which is processed according to the **QMS-02 Configuration Management Procedure** and is [Redacted]

**2.11** [Redacted]

2.11.1 According to the **QMS-10 Production Procedure**, the Company [Redacted]

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2.11.2 [REDACTED]  
according to the **QMS-10 Production Procedure**.

2.11.3 The Company [REDACTED]  
[REDACTED] by a Responsible Authority using a **Calculated Risk**, which is processed according to the **QMS-02 Configuration Management Procedure** and is [REDACTED]  
[REDACTED] Release by **Calculated Risk**

2.11.4 The Company identifies [REDACTED] according to the **QMS-10 Production Procedure** and the **QMS-14 Control of Nonconformities Procedure**.

2.11.5 The Company applies provisions from the **QMS-10 Production Procedure** to [REDACTED]

2.11.6 According to the **QMS-10 Production Procedure**, the Company [REDACTED]  
[REDACTED] which [REDACTED]

**2.12** [REDACTED]  
2.12.1 The Company [REDACTED] according to the **QMS-10 Production Procedure**.

2.12.2 The Company [REDACTED]  
[REDACTED]

2.12.3 The Company retains and maintains [REDACTED] according to the **QMS-01 Control of Documented Information Procedure**.

**2.13** [REDACTED]  
2.13.1 According to the **QMS-10 Production Procedure**, the Company [REDACTED]  
[REDACTED]

2.13.2 According to the **QMS-10 Production Procedure**, the Company [REDACTED]  
[REDACTED]

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2.13.3 The Company [redacted] using the *Inspector Stamp Log*. The Company also uses [redacted] recorded on the *Inspector Stamp Log*.

2.13.4 The Company [redacted] according to the *QMS-10 Production Procedure*, which [redacted]

**2.14** [redacted]

2.14.1 The Company establishes and maintains [redacted] according to the *QMS-10 Production Procedure*.

2.14.2 The Company establishes and maintains [redacted]

**2.15** [redacted]

2.15 The Company [redacted] according to the *QMS-10 Production Procedure*.

Controlled conditions include:

- 2.15.1 [redacted]
- 2.15.2 [redacted]
- 2.15.3 [redacted]
- 2.15.4 [redacted]
- 2.15.5 [redacted]
- 2.15.6 [redacted]
- 2.15.7 [redacted]
- 2.15.8 [redacted]

2.15.9 [Redacted]

2.15.10 [Redacted]

2.15.11 [Redacted]

2.15.12 [Redacted]

**2.16** [Redacted]

2.16.1 The Company has established and maintains the **QMS-11 Shipping Procedure** for [Redacted]

2.16.2 The Company provides [Redacted]

2.16.3 The Company controls [Redacted]

2.16.4 The Company applies [Redacted]

2.16.5 The Company [Redacted] the Company's responsibility [Redacted]

**2.17** [Redacted]

2.17.1 The Company retains and maintains [Redacted] according to the **QMS-01 Control of Documented Information Procedure** as [Redacted]

2.17.1.1 [Redacted]

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2.17.1.2 [Redacted]  
 2.17.1.3 [Redacted]

2.17.2 The Company's [Redacted] identify:

2.17.2.1 [Redacted]  
 2.17.2.2 [Redacted]  
 2.17.2.3 [Redacted]  
 2.17.2.4 [Redacted]  
 2.17.2.5 [Redacted]  
 2.17.2.6 [Redacted]

2.17.3 The Company also:

2.17.3.1 [Redacted]  
 2.17.3.2 [Redacted]  
 2.17.3.3 [Redacted]  
 2.17.3.4 [Redacted]

**2.18** [Redacted]

2.18.1 The Company controls [Redacted] according to the **QMS-14 Control of Nonconformities Procedure**. The Company [Redacted] according to the **QMS-04 Management Process Procedure**.

2.18.2 The Company controls [Redacted] by:

2.18.2.1 [Redacted]  
 2.18.2.2 [Redacted]  
 2.18.2.3 [Redacted]  
 2.18.2.4 [Redacted]  
 2.18.2.5 [Redacted]  
 2.18.2.6 [Redacted]  
 2.18.2.7 [Redacted]



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[Redacted]

- [Redacted]
- [Redacted]

2.18.3 The Company has assigned a Responsible Authority as [Redacted]

2.18.4 The Company provides [Redacted]

2.18.5 The Company retains and maintains [Redacted]

**2.19** [Redacted]

2.19.1 The Company reviews [Redacted] according to the **QMS-04 Management Process Procedure** and **QMS-12 Internal Auditing Procedure**.

2.19.1.1 The Company retains and maintains [Redacted] the corresponding paragraph number(s) from the Company's quality manual and applicable quality program procedures and forms.

2.19.1.2 Following each review, the Company updates [Redacted] according to the **QMS-02 Configuration Management Procedure**.

**2.20** [Redacted]

2.20.1 The Company identifies [Redacted] according to the **QMS-10 Production Procedure**. The Company also identifies [Redacted]

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2.20.2 The Company uses [REDACTED] which includes:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

2.20.3 The Company uses [REDACTED]

2.20.4 The Company identifies [REDACTED] to:

- 2.20.4.1 [REDACTED]
- 2.20.4.2 [REDACTED]
- 2.20.4.3 [REDACTED]

2.20.5 The Company has established and maintains the **QMS-18 Statistical Process Control Procedure** to [REDACTED]

**2.21 [REDACTED]**

2.21.1 The Company [REDACTED] according to the **QMS-12 Internal Auditing Procedure**.

2.21.2 The Company [REDACTED]

- 2.21.2.1 [REDACTED]
- 2.21.2.2 [REDACTED]

2.21.3 Internal audits are [REDACTED] according to the **QMS-12 Internal Auditing Procedure** using [REDACTED]

2.21.4 Internal audit [REDACTED] according to the **QMS-12 Internal Auditing Procedure** and include [REDACTED]

2.21.5 The results of audits [REDACTED] according to the **QMS-12 Internal Auditing Procedure** and [REDACTED] according to the **QMS-14 Control of Nonconformities Procedure**.

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2.21.6 The Responsible Authority(s) [REDACTED]  
[REDACTED]

2.21.7 [REDACTED]  
[REDACTED]

**2.22** [REDACTED]

2.22.1 The Company has established and maintains the **QMS-06 Training Procedure** for [REDACTED]  
[REDACTED]

2.22.2 The Company creates and maintains [REDACTED] according to the **QMS-06 Training Procedure**.

2.22.3 Qualified [REDACTED]  
[REDACTED]

2.22.4 [REDACTED] are retained and maintained according to the **QMS-01 Control of Documented Information Procedure** for [REDACTED]  
[REDACTED]

2.22.5 According to the **QMS-06 Training Procedure**, Employees [REDACTED]  
[REDACTED]

2.22.6 The Company provides [REDACTED] according to the **QMS-06 Training Procedure**.

**2.23** [REDACTED]

The order of precedence of order-specific documentation is as follows unless otherwise directed by Customer or statutory/regulatory requirements:

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. [REDACTED]
6. [REDACTED]

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Deviations and waivers [REDACTED] according to the **QMS-02 Configuration Management Procedure**.

2.23.1 The Company has established and maintains the **QMS-07 Proposal Development and Contract Review Procedure** for [REDACTED]

2.23.1.1 [REDACTED]

2.23.1.2 [REDACTED]

2.23.1.3 [REDACTED]

2.23.2 The Company has established and maintains the **QMS-10 Production Procedure** for [REDACTED]

2.23.3 The Company identifies [REDACTED] according to the **QMS-07 Proposal Development and Contract Review Procedure**.

2.23.4 The Company retains and maintains [REDACTED] according to the **QMS-01 Control of Documented Information Procedure**.

**2.24** [REDACTED]

2.24.1 The Company has established and maintains the **QMS-17 Design and Development Procedure** to [REDACTED]

[REDACTED] The **QMS-17 Design and Development Procedure** addresses [REDACTED]

[REDACTED] The Company applies the **QMS-02 Configuration Management Procedure** [REDACTED]

2.24.2 The Company applies the **Design Review Work Instruction** for [REDACTED] The **Design Review Work Instruction** includes [REDACTED]

[REDACTED] The applicable **Design Review Work Instruction** is [REDACTED]

2.24.3 [REDACTED]

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[Redacted] according to the **QMS-17 Design and Development Procedure**. The Company [Redacted]

2.24.4 Design and development [Redacted]

[Redacted] according to the **QMS-17 Design and Development Procedure**.

[Redacted]

2.24.5 Design and development [Redacted]

[Redacted]

Design and development [Redacted]

2.24.5.1 [Redacted]

2.24.5.2 [Redacted]

2.24.5.3 [Redacted]

2.24.5.4 [Redacted]

2.24.6 Design and development [Redacted]

[Redacted]

2.24.7 [Redacted]

[Redacted] according to the applicable **Design Review Work Instruction**. The review [Redacted]

[Redacted] retained and maintained according to the **QMS-01 Control of Documented Information Procedure** and necessary actions are documented on the **Design Review Form**.

2.24.8 Design [Redacted]

[Redacted] recorded on the **Design Review Form**.

2.24.9 Design and development [Redacted]

[Redacted]

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[Redacted]

The Company:

2.24.9.1 [Redacted]

2.24.9.2 Retains [Redacted] according to the **QMS-01 Control of Documented Information Procedure.**

2.24.10 Design and development [Redacted] according to the **QMS-02 Configuration Management Procedure.**

2.24.10.1 [Redacted]

2.24.10.2 [Redacted]

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