

Your Logo

REDACTED

Your Company Name

Add to Cart

CONTROL OF NONCONFORMITIES PROCEDURE

Origination Date: (your origination date)

Document Identifier:	Control of Nonconformities Procedure
Date:	Latest Revision Date
Project:	Client, Unique ID, Part Number
Document Status:	Rev: Orig

Abstract:

This document describes the procedure for control of nonconformances.

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

PROPRIETARY INFORMATION Page 1 of 8	This document expires 1 day after printing unless marked "Released". Date Printed: XXXXXXXXXX	Form Rev: Orig
--	--	----------------

Your Logo	Your Company Name	Control of Nonconformities Procedure
		Rev: Orig

REVISION LOG

Issue	Date	Comment	Author
Orig	(your date)	Original Release	(your name)

DOCUMENT CHANGE RECORD

Issue	Item	Reason for Change

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

Your Logo	Your Company Name	Control of Nonconformities Procedure
		Rev: Orig

TABLE OF CONTENTS

1.0	PURPOSE.....	4
2.0	THEORY	4
3.0	GENERAL PROCEDURE.....	4
4.0	DISPOSITIONS.....	6
5.0	CLIENT DISPOSITION AUTHORITY	8
6.0	PROCESSING SCRAP	8

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

Copyright © JnF Specialties, LLC. All rights reserved worldwide.

Your Logo	Your Company Name	Control of Nonconformities Procedure
		Rev: Orig

1.0 PURPOSE

This document defines and makes reference to the procedures necessary for the control of nonconforming items.

2.0 THEORY

Items that have failed inspections or tests or that in any way do not meet requirements are considered "nonconformities". Such items [REDACTED] are applied to ensure nonconformities do not reoccur.

3.0 GENERAL PROCEDURE

3.1 "Nonconformity" is any item made by the Company or raw material used by the Company or returned from the Client that does not meet:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

3.2 Quality [REDACTED]

A nonconformity related to the performance of the quality [REDACTED] according to this procedure.

3.3 Nonconforming Work

The Company identifies, documents, evaluates, [REDACTED] and notifies affected personnel and business functions using the **Request for Support** form.

Nonconforming work is clearly marked as soon as practical after it is discovered using an appropriate **QC Tag**. Records are kept that define [REDACTED] when applicable.

The treatment of nonconforming work includes:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

When the treatment is rework or repair, the result is inspected according to [REDACTED] and disposition is noted on the applicable **Request for Support** record. [REDACTED]

Your Logo	Your Company Name	Control of Nonconformities Procedure
		Rev: Orig

3.4 Nonconforming items must be withheld pending [REDACTED].
 [REDACTED] A **Calculated Risk Release** may also be used for [REDACTED].

3.5 All employees are empowered to engage this procedure when [REDACTED].

3.6 Upon discovery of a nonconformity, an employee may [REDACTED].
 [REDACTED] For example, if an item [REDACTED]
 [REDACTED] without any further action.

3.7 When an employee cannot bring the item into conformance through immediate rework, the employee shall [REDACTED].
 [REDACTED] begin the **Request for Support**.

3.8 The employee shall complete the top portion of the **RFS** form, [REDACTED].

3.9 The employee shall then tag the nonconforming items [REDACTED].
 [REDACTED] or moved to [REDACTED]
 [REDACTED] pending disposition.

3.10 Upon receipt of the **RFS**, [REDACTED].
 [REDACTED] the originating employee as applicable.
 [REDACTED] then log the **RFS** into the **RFS Log**.

3.11 Quality will the [REDACTED].
 [REDACTED] recording of immediate corrective actions.

3.12 If the nonconforming item is ascertained or estimated to be the fault of a Supplier, Quality may elect to submit an **Investigation and Corrective Action Request (ICAR)** [REDACTED].
 [REDACTED] referenced on the **RFS**. For more on the ICAR system, see the **Corrective Action Procedure**.

3.13 [REDACTED] indicate on the **RFS** form if a [REDACTED].
 [REDACTED] is required, etc.

3.14 The **RFS** shall then be submitted to the Material Review Board (MRB) for review and disposition. MRB actions that affect configuration may [REDACTED].
 [REDACTED] for the configuration change. A signature approved **RFS** that affects [REDACTED] and to Purchasing.

3.15 The MRB consists of the following managers, at a minimum:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Your Logo	Your Company Name	Control of Nonconformities Procedure
		Rev: Orig

3.16 MRB Qualification

A Material Review Board member must:

1. [Redacted]
2. [Redacted]

3.17 In the event of a non-unanimous decision, [Redacted]

3.18 The Company shall provide timely reporting of submitted nonconforming items that may [Redacted] and dates of submittal.

4.0 DISPOSITIONS

4.1 Dispositions are classified as Major, Minor or None.

4.1.1 Major: [Redacted]

4.1.2 Minor: [Redacted]

4.1.3 None: [Redacted]

4.2 MRB dispositions may include, but are not limited to:

4.2.1 Clarification

The MRB may determine that a **Request for Support** was prepared because of [Redacted]. The MRB records the [Redacted] action is at the discretion of the MRB.

This MRB disposition is not subject to [Redacted]

4.2.2 Conditional Acceptance

Nonconforming supplies or processes may be dispositioned 'conditional accept' if they do not [Redacted] when required, are recorded on the **Request for Support**. This MRB disposition is subject to [Redacted]

4.2.3 Non-Submittal

Your Logo	Your Company Name	Control of Nonconformities Procedure
		Rev: Orig

Suspect supplies must be dispositioned 'Non-Submittal' when [REDACTED] the basic objectives of the contract. This MRB disposition is not subject to [REDACTED]

4.2.4 Notification

It is possible that a Continuous Improvement Opportunity may not exist for all reported conditions. In this case the completed **RFS** becomes [REDACTED] This MRB disposition is not subject to [REDACTED]

4.2.5 Precautionary

The MRB may determine that a **Request for Support** was prepared because of [REDACTED]

The condition must not be classified as Major or Minor. The MRB evaluates the condition and indicates on the **RFS** the [REDACTED] discretion of the MRB. This MRB disposition is not subject to [REDACTED]

4.2.6 Repair (Non-Standard and Standard)

When an acceptable repair is possible, repair action may [REDACTED] with the Client. **Repair Instructions** are documented on the **RFS Form** or in a **Repair Instruction**. After completion of a repair, [REDACTED] accompanied with the **RFS**.

The re-inspection is performed [REDACTED] documentation is removed [REDACTED] and 'repair' acceptance or **RFS** number is recorded on related documents. Items repaired by other than a **Standard Repair Process** [REDACTED] by the Client.

4.2.7 Request for Waiver/Deviation

When a item is considered 'fit-for-use' by the MRB but departs from specification requirements, a **Request for Waiver** or **Request for Deviation** may [REDACTED]

4.2.8 Return to Supplier (Receiving Inspection)

When supplies deviate from requirements but are considered useable [REDACTED] for processing. This MRB disposition is subject to [REDACTED] Items received that are obviously unfit for use may [REDACTED]

4.2.9 Rework (Non-Standard and Standard)

The MRB may disposition "Rework" according to [REDACTED] After completion of a rework, the responsible [REDACTED]

PROPRIETARY INFORMATION Page 7 of 8	This document expires 1 day after printing unless marked "Released". Date Printed: [REDACTED]	Form Rev: Orig
--	--	----------------

Your Logo	Your Company Name	Control of Nonconformities Procedure
		Rev: Orig

personnel [REDACTED] accompanied with the **RFS**.

The re-inspection is performed [REDACTED] and if found acceptable, [REDACTED] recorded on related documents.

This MRB disposition is subject to [REDACTED]

4.2.10 Scrap

Raw materials and work [REDACTED] flow. A **Request for Support** is not required to [REDACTED] This MRB disposition is not subject to [REDACTED]

5.0 CUSTOMER DISPOSITION AUTHORITY

5.1 Major: [REDACTED]

5.2 RTV and Scrap dispositions are not subject to [REDACTED]

5.3 Minor: [REDACTED]

5.4 Scrap, RTV or Standard Rework dispositions are not subject to [REDACTED]

5.5 None: Not subject to [REDACTED]

6.0 PROCESSING SCRAP

6.1 Nonconforming items dispositioned as scrap are [REDACTED]

6.2 Such scrap is [REDACTED] can be performed.

6.3 Identifying scrap with markings is [REDACTED]

6.4 Scrap is controlled internally [REDACTED] accessible to [REDACTED]