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# HAZARDOUS MATERIAL HANDLING PROCEDURE

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**Abstract:**

This document describes the Company's hazardous material handling procedure.

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**REVISION LOG**

Issue	Date	Comment	Author
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## 1.0 SCOPE

The use of hazardous materials is [REDACTED] Hazardous materials may include, but are not limited to:

[REDACTED]

These potentially hazardous materials must be handled as directed by federal, state and local laws and regulations.

The Federal Resource Conservation and Recovery Act of 1976 (RCRA) sets strict standards for the "cradle-to-grave" management of hazardous wastes. These standards are written and enforced by the U. S. Environmental Protection Agency (EPA).

Hazardous wastes must [REDACTED]  
 [REDACTED] The regulations require the generator maintain [REDACTED]  
 [REDACTED] In 1984, the Hazardous and Solid Waste Amendments (HSWA) to RCRA tightened the hazardous waste rules. It also brought the concept of waste minimization to the forefront as the preferred method of controlling hazardous waste production.

In order to comply with the various environmental laws, good safety practices, and to avoid future liabilities, the Company [REDACTED]  
 [REDACTED] The person in any work area that produces a hazardous material is responsible for [REDACTED]  
 [REDACTED] The Environmental, Health and Safety (EH&S) Department at the Company is charged with [REDACTED]  
 [REDACTED] The Company EH&S Department is defined as [REDACTED]

Any questions concerning the protocol and procedures for generation, handling, minimization or disposal of waste materials [REDACTED]

## 2.0 APPLICABILITY

This policy applies to all personnel in all work areas of the Company. Any work area or individual that handles hazardous materials must comply with these procedures [REDACTED]  
 [REDACTED]

## 3.0 WASTE MINIMIZATION

The most efficient and cost effect method of handling waste materials is [REDACTED]  
 [REDACTED]  
 [REDACTED] In a practical sense, it is [REDACTED]  
 [REDACTED]

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#### 4.0 MATERIALS ACCUMULATION

All material stored within a room or facility shall be [REDACTED]. Improperly stored containers [REDACTED].

At least once a year, each work area [REDACTED].  
 At the end of a project, or prior to the departure of a key person, all materials [REDACTED].  
 When an Employee completes their work, [REDACTED].

#### 5.0 MATERIALS SEGREGATION

When feasible, materials [REDACTED].  
 Materials of different chemical composition, [REDACTED].  
 The mixing of chemically incompatible materials [REDACTED].  
 For example, [REDACTED].

A material exhibiting more than one hazard characteristic [REDACTED].

Various reactive materials [REDACTED].

DANGER: [REDACTED].

#### 6.0 WASTE IDENTIFICATION

Disposal regulations for chemical wastes require an accurate accounting of the chemical identification and amount of each in the waste material. [REDACTED].

[REDACTED].  
 The material identification [REDACTED].  
 [REDACTED].

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Before a material can be disposed of, [Redacted]

[Redacted] If there are any questions involving disposal of a material, [Redacted]

By EPA definitions, some wastes are [Redacted]

[Redacted] Other materials [Redacted]

The Responsible Authority in the work area [Redacted]

[Redacted]

Collection containers [Redacted]

[Redacted]

Any unused materials [Redacted]

[Redacted]

Use only the labels provided by the EH&S Department to label the containers.

Left blank intentionally

[Redacted]



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[Redacted]

[Redacted]

Chemicals that cause or produce tearing of the eyes [Redacted]

Do not [Redacted]  
 This precaution will [Redacted]  
 The containers [Redacted]

[Redacted]

Caution: [Redacted]

## 8.0 HAZARDOUS MATERIALS COLLECTION

The EH&S Department is responsible for [Redacted]  
 An EH&S representative [Redacted]  
 The EH&S Department is responsible for [Redacted]

Federal and state regulations require [Redacted]  
 Regulations also require [Redacted]  
 Because of these legal requirements, [Redacted]  
 The Responsible Authority or work area supervisor [Redacted]

Before the material is [Redacted]





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"Characteristic wastes." If the waste does not appear on one of the hazardous waste lists, it still might be considered hazardous if it demonstrates one or more of the following characteristics:

[Redacted]

[Redacted]

[Redacted]

Although not considered a hazardous waste by EPA definition, [Redacted]

A "reactive" waste is [Redacted]

A "toxic" waste is [Redacted]

To determine if a waste is [Redacted]

The National Institute of Occupational Health and Safety (NIOSH) defines [Redacted]

## 10.0 HAZARDOUS MATERIAL HANDLING PROCEDURE

The proper handling of all hazardous materials is [Redacted]

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1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED] e.
5. [REDACTED]
6. [REDACTED]
7. [REDACTED]
8. [REDACTED]

**APPENDIX I: WASTE MINIMIZATION**

All employees [REDACTED]  
 Responsible Authorities [REDACTED]

The following recommendations are provided to assist in implementing waste minimization practices.

[REDACTED]

Because of certain properties, some chemicals [REDACTED]  
 Examples of these are:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

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• [REDACTED]

• [REDACTED]

The Company is not permitted to [REDACTED]

**APPENDIX II: LISTED WASTES**

P-wastes: EPA Acutely Toxic Materials. These substances are considered hazardous regardless of their concentration and should be segregated from other wastes whenever possible.

Examples of these are (replace with your list):

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

U-Wastes: These wastes are materials that appear on EPA's Toxic list.

Examples of these are:

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

D-numbers: Waste numbers and the regulatory concentrations that determine whether a waste is a characteristic toxic waste.

Examples of these are (replace with your list):

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

Carcinogens: Substances that have been identified as a carcinogen by either the International Agency for Research on Cancer, the National Toxicology Program, or the National Cancer Institute.

Examples of these are (replace with your list):

[REDACTED]	[REDACTED]	[REDACTED]
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